

## **Family Life Kerkyra Golf hotel-**

### **Written Policy Statement for Human Resource Management**

It is the shared commitment of the management and owners of the Family Life Kerkyra Golf hotel to ensure that all our employees are always afforded excellent possible working conditions. We believe our employees is our greatest asset, and recognize our ethical as well as legal responsibilities to take care of them. We believe that by treating our employees well, they in turn will continue to take the very best care of our customers.

The primary goals therefore related to our human resource management are as follows:

#### **1. Certification**

In order to satisfy broader human resource management criteria, Travelife Gold award standard will be maintained by October 2019.

#### **2. Recruitment**

Family Life Kerkyra Golf hotel will ensure that a fair system is in place so that all applicants for available positions are fairly considered. The Hotel will not discriminate in any way and welcomes applications from all candidates regardless of their race, age, sex, nationality, disability or religion.

#### **3. Contract**

Throughout the period of employment, the entire personnel of Family Life Kerkyra Golf will have a contract that meets as a minimum the regulations as stipulated by national law.

#### **4. Induction and Training**

Family Life Kerkyra Golf hotel will ensure that all new employees are provided with appropriate induction and training. This will cover such areas as company's philosophy and culture, product knowledge, employee welfare and benefits, health and safety, sustainability policy, performance management, etc.

#### **5. Development and Promotion**

All employees of the hotel will be encouraged to further develop their skills and opportunities for promotion will be provided wherever possible. All employees will have individual objectives, and individual development plans will be agreed with managers/supervisors to review objectives and agree new targets.

Ioannis Stefanidis

General Manager

Family Life Kerkyra Golf